

**LONE PEAK PUBLIC SAFETY DISTRICT
BOARD MEETING AGENDA**

**April 28, 2016
7:00 A.M.**

APPEARANCES

**Time has been set aside for the public to express their ideas, concerns, and comments.
(Please limit your comments to three minutes each.)**

1. Invocation – Brian Braithwaite
2. Public Hearing – Open the meeting to take comments regarding the preliminary budgets proposed by Fire, Police and Administration.
3. Approve the Preliminary Administration Budget for FY 2016-2017 – Laurie
4. Approve the Preliminary Police Budget for FY 2016-2017 – Brian
5. Approve the Preliminary Fire/EMS Budget for FY 2016-2017 – Brad
6. Financial Statement – Laurie
7. Approve Minutes – March 31, 2016
8. Executive Session – Discussion of the character, professional competence, or physical or mental health of an individual, pursuant to Section 52-4-205(1) of the Utah Code Annotated

In compliance with the Americans with Disabilities Act, individuals needing special accommodations (including auxiliary communicative aids and services) during this meeting should notify Laurie Adams, 801-772-4521 at least three working days prior to this meeting.

Lone Peak Budget Worksheet

3/24/2016

Acct No	Account Description	2015-2016 Budget	2016-2017 Future Yr. Request	Difference in Budget		
Administration Revenue						
10-33-01	Alpine	75,390	74,368	-1,022	26.5%	10,192
10-33-02	Highland	140,718	141,599	881	47.0%	18,329
10-33-03	Cedar Hills	19,712	21,653	1,941	26.5%	10,196
10-33-15	Interest Earnings	140	140			
10-33-18	Miscellaneous Income	500	500			
10-33-30	Budgeted Surplus	5,200		-5,200		
	Administration Revenue Total	241,660	238,260	(3,400)		

Administration Department Expenses

				-		
10-43-10	Wages-Permanent Employees	36,000	36,800	800		
10-43-33	Public Information	150	150	0		
10-43-38	Travel Expense			0		
10-43-36	Membership in UASD	5,200	-	0		
10-43-38	Build Up District Reserves	25000	25,000	0		
10-43-40	Postage - Misc. Supplies	1,500	1,500	0		
10-43-39	Emergency Preparation	6000	6,000			
10-43-61	Legal Fees	500	1,500	1,000		
10-43-62	Audit Fees	5000	5,000	0		
10-43-79	Insurance	900	900	0		
10-43-80	Alpine Dispatch	52715	52,715	0		
10-43-81	Highland Dispatch	103,195	103,195	0		
10-43-82	Cedar Hills Dispatch		-	0		
10-43-88	Board Expenses	500	500	0		
10-43-89	Employee Relations			0		
10-43-90	Miscellaneous Expenses	5,000	5,000	0		
	Total Expenses	241,660	238,260	1,800		

Police Revenue

Acct No	Account Description	2015-16	2016-17	Difference	
		Cur YTD	Fut Year		
		Budget	Recmnd	Budget	
10-35-01	Alpine---36%	1,060,403	1,097,215	36,812	↑3.4%
10-35-02	Highland---64%	1,860,812	1,950,602	89,790	↑4.8%
10-35-04	Alpine School District	66,000	67,000	1,000	
10-35-09	Court Revenue	1,000	1,000		
10-35-10	Police Report Charges	3,000	2,700	(300)	
10-35-11	Finger Printing	2,500	1,700	(800)	
10-35-12	Dog License Revenue				
10-35-18	Miscellaneous Income	2,000	2,000		
10-35-19	K-9 Donations				
10-35-20	Grants	13,000	10,000	(3,000)	
10-35-25	Proceeds From Lease				
10-35-30	Budgeted Carryover				
10-35-40	Proceeds from Sale or Asset	7,500	7,500		
Total Revenue		3,016,215	3,139,717	123,502	

Police Department Expenses

Acct No	Account Description	2015-16	2016-17	Difference	
		Cur YTD	Fut Year		
		Budget	Passed	Budget	
10-45-10	Wages-Permanent Employees	1,226,750	1,263,555	36,805	3% Increase wages
10-45-11	Holiday Pay	45,500	45,500	-	
10-45-12	Overtime	58,000	62,000	4,000	
10-45-13	Wages-Crossing Guards	85,000	85,000	-	
10-45-14	Wages-Part-Time	37,920	45,550	7,630	PT Clerical
10-45-16	Call Pay - Police	19,850	19,850	-	
10-45-18	Specialty Pay	6,000	6,000	-	
10-45-20	Medical Benefits	338,520	372,372	33,852	
10-45-21	Retirement	467,568	481,595	14,027	
10-45-22	FICA/Medicare	21,500	22,000	500	
10-45-23	Reserve Contribution from 401K Savings				
10-45-25	Uniform Expense	41,770	41,770	-	
10-45-31	Dues, Subscriptions, Ref Mats	1,750	1,750	-	
10-45-33	Public Education	3,500	13,500	10,000	Citizens Academy
10-45-34	NOVA & School Lunch	2,500	2,500	-	
10-45-38	Travel Expense	6,500	6,500	-	
10-45-40	Postage, Printing, Misc Suppl	12,500	12,500	-	
10-45-50	K-9 Expenses	3,000	3,000	-	
10-45-52	Utilities Expense	18,500	21,500	3,000	Actual
10-45-57	Drug Screens	2,300	2,000	(300)	
10-45-58	Professional Services/Contract	78,850	88,850	10,000	IT
10-45-59	Building Maintenance	20,000	20,000	-	
10-45-61	Chief's Admin	6,000	6,000	-	
10-45-68	Training	13,400	13,400	-	
10-45-69	Rent	138,087	138,087	-	
10-45-71	Fuel	75,000	65,000	(10,000)	
10-45-73	Vehicle Supplies/Maintenance	27,900	27,900	-	
10-45-74	Vehicle Lease	85,890	108,228	22,338	Includes 3 replacement vehicles
10-45-76	Vehicle Replacement			-	
10-45-77	Equipment Replacement	55,350	46,000	(9,350)	
10-45-78	Capital	9,250	9,250	-	
10-45-79	Insurance	94,000	94,000	-	
10-45-80	Bank Card Fees		1,000	1,000	
10-45-89	Animal Control	4,000	4,000	-	
10-45-90	Police Supplies	9,560	9,560	-	
10-45-91	Grant Expenditures			-	
Total Expenses		3,016,215	3,139,717	123,502	↑4%

Lone Peak Fire District

2016-17 Proposed Budget

Category	Budget Amount	Increase	Decrease
REVENUE:			
Alpine	683,583	12,321	
Highland	1,104,418	45,085	
Cedar Hills	661,428	7,123	
Utah County	30,000	0	0
Charges for Services	512,000		63,000
Miscellaneous Income	18,000		2,000
Grants	20,000	0	0
TOTAL:	3,029,429	64,529	65,000
EXPENSES:			
Wages-Permanent Employees	1,056,679	80,229	
Overtime	75,000		28,000
Part-Time Employees Wages	360,000	18,000	
Holiday Pay	18,250	1,500	
Interns Wages	14,000		10,000
Medical Benefits	309,000	10,000	
Retirement	307,000	30,000	
FICA/Medicare	25,000	3,500	
Uniform Allowance	32,500	0	0
Charge Off Bad Debt.	0		114,000
Dues, Subscriptions, Ref. Materials	500		1,000
Public Education	11,000	8,000	
Emergency Preparedness	5,000		4,000
Travel Expense	10,000	0	0
Office Supplies	1,000		500
Physicals	2,500	0	0
Medical supplies	34,000	5,000	
Utilities	60,000	5,000	
Buildings Maintenance	10,000		8,000
Radio Service	15,000	0	0
Billing and Collecting	36,000	6,000	
Training	6,000		1,000
Rent	184,200	0	0
Fuel	20,000		7,000
Vehicle Supplies/Maintenance	30,000		5,000
Vehicle Lease	253,053	53,053	
Equipment	30,000		10,000
Insurance	78,000	0	0
Miscellaneous Expense	14,000	0	0
Equipment Lease	31,747		32,253
TOTAL:	3,029,429	220,282	212,753

Keeping The Budget Increase in perspective

2 years ago there were a total of 195 new households added to the district.

The average cost for fire and EMS protection to each household in the 2014-15 budget year was \$258.00 per year.

The cities portion of the fire budget increase to divide was a total of \$ 36,505.

If you times 258 by 195 it is \$53,760 of new income from new growth.

So last year all households in the district yearly amount decreased by a total of \$13,805 due to growth exceeded our budget increase.

This was approximately a \$2.00 per year savings to every household in the district.

This year there were 210 new households added to the district.

If the new fire/EMS budget is passed the cities budget increase portion to split will be \$64,529.

If you times 256 by 210 it is \$53,760 of new income from new growth.

Subtract \$53,760 from \$64,529 to get \$10,769 increase in our budget or \$1.12 added to each household per year or 257.12 per year for fire and EMS protection.(Or 9 cents per month per household)

However if you add \$10,769 to -\$13,805 we still offer or services at \$3,036 less to all total households than we did 2 years ago.

This is still a \$.88 decrease in yearly assessment per home than 2 years ago.

If this budget passes:

A Alpine household will pay: \$252.89 per year.

A Highland household will pay: \$254.36 per year.

A Cedar Hills household will pay: \$259.79 per year.

LONE PEAK PUBLIC SAFETY DIST
BALANCE SHEET
MARCH 31, 2016

GENERAL FUND

ASSETS

10-1111	CASH IN CHECKING - WELLS FARGO	176,860.33	
10-1150	PETTY CASH	200.00	
10-1161	CASH - STATE TREAS (PTIF 0989)	26,479.69	
10-1200	AMBULANCE ACCOUNTS RECEIVABLE	251,535.50	
10-1210	ALLOWANCE FOR DOUBTFUL ACCOUNT	(73,000.00)	
10-1580	SUSPENSE	9,450.00	
	TOTAL ASSETS		391,525.52

LIABILITIES AND EQUITY

LIABILITIES

10-2221	FICA PAYABLE	(3,344.96)	
10-2223	STATE WITHHOLDING PAYABLE	12,285.80	
10-2227	STATE RETIREMENT PAYABLE	116,827.80	
10-2232	HEALTH INSURANCE PAYABLE	(120,795.49)	
10-2238	DUES WITHHELD FIRE	1,469.00	
10-2239	DUES WITHHELD POLICE	1,315.80	
10-2241	STATE UNEMPLOYMENT PAYABLE	2,839.84	
10-2243	WORKER'S COMPENSATION PAYABLE	(25,501.46)	
10-2250	FICA EMPLOYEE REFUND PAYABLE	6,486.15	
	TOTAL LIABILITIES		(8,417.52)

FUND EQUITY

UNAPPROPRIATED FUND BALANCE:			
10-2930	ADMINISTRATION EQUITY	82,536.00	
10-2950	POLICE EQUITY	501,493.00	
10-2970	FIRE/EMS EQUITY	(312,714.00)	
10-2980	BALANCE - BEGINNING OF YEAR	.08	
	REVENUE OVER EXPENDITURES - YTD	128,627.96	
	BALANCE - CURRENT DATE		399,943.04
	TOTAL FUND EQUITY		399,943.04
	TOTAL LIABILITIES AND EQUITY		391,525.52

LONE PEAK PUBLIC SAFETY DIST
REVENUES WITH COMPARISON TO BUDGET
FOR THE 9 MONTHS ENDING MARCH 31, 2016

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
<u>ADMINISTRATION REVENUE</u>					
10-33-01 ALPINE	6,282.50	56,542.50	75,390.00	18,847.50	75.0
10-33-02 HIGHLAND	11,726.50	117,265.00	140,718.00	23,453.00	83.3
10-33-03 CEDAR HILLS	1,642.67	14,784.03	19,712.00	4,927.97	75.0
10-33-15 INTEREST EARNINGS	18.51	138.02	140.00	1.98	98.6
10-33-18 MISCELLANEOUS INCOME	.00	(10.00)	500.00	510.00	(2.0)
10-33-30 BUDGETED SURPLUS	.00	.00	5,200.00	5,200.00	.0
TOTAL ADMINISTRATION REVENUE	19,670.18	188,719.55	241,660.00	52,940.45	78.1
<u>POLICE REVENUE</u>					
10-35-01 ALPINE	88,366.92	795,302.28	1,060,403.00	265,100.72	75.0
10-35-02 HIGHLAND	155,067.67	1,550,676.70	1,860,812.00	310,135.30	83.3
10-35-04 ALPINE SCHOOL DISTRICT	4,920.00	4,920.00	66,000.00	61,080.00	7.5
10-35-09 COURT REVENUE	127.45	999.40	1,000.00	.60	99.9
10-35-10 POLICE REPORT CHARGES	395.00	2,645.00	3,000.00	355.00	88.2
10-35-11 FINGER PRINTING	170.00	1,555.00	2,500.00	945.00	62.2
10-35-12 DOG LICENSE REVENUE	155.00	515.00	.00	(515.00)	.0
10-35-13 SECURITY SERVICES	.00	480.00	.00	(480.00)	.0
10-35-18 MISCELLANEOUS INCOME	312.30	1,264.62	2,000.00	735.38	63.2
10-35-19 K-9 DONATIONS	.00	200.00	.00	(200.00)	.0
10-35-20 GRANTS	.00	9,979.35	13,000.00	3,020.65	76.8
10-35-25 PROCEEDS FROM LEASE	.00	153,723.78	.00	(153,723.78)	.0
10-35-40 PROCEEDS FROM SALE OR ASSET	.00	.00	7,500.00	7,500.00	.0
TOTAL POLICE REVENUE	249,514.34	2,522,261.13	3,016,215.00	493,953.87	83.6
<u>FIRE / EMS REVENUE</u>					
10-37-01 ALPINE	55,938.50	503,446.50	671,262.00	167,815.50	75.0
10-37-02 HIGHLAND	88,277.75	882,777.50	1,059,333.00	176,555.50	83.3
10-37-03 CEDAR HILLS	54,525.42	490,728.78	654,305.00	163,576.22	75.0
10-37-05 UTAH COUNTY	.00	26,752.09	30,000.00	3,247.91	89.2
10-37-11 CHARGES FOR SERVICES	39,094.10	374,455.32	575,000.00	200,544.68	65.1
10-37-14 FIRST AID KIT SALES	.00	256.04	.00	(256.04)	.0
10-37-18 MISCELLANEOUS INCOME	59.30	5,799.81	20,000.00	14,200.19	29.0
10-37-20 GRANTS	12,000.00	17,094.00	20,000.00	2,906.00	85.5
TOTAL FIRE / EMS REVENUE	249,895.07	2,301,310.04	3,029,900.00	728,589.96	76.0
TOTAL FUND REVENUE	519,079.59	5,012,290.72	6,287,775.00	1,275,484.28	79.7

LONE PEAK PUBLIC SAFETY DIST
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 9 MONTHS ENDING MARCH 31, 2016

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>ADMINISTRATION DEPARTMENT</u>					
10-43-10 WAGES - PERMANENT EMPLOYEES	.00	18,029.46	36,000.00	17,970.54	50.1
10-43-33 PUBLIC INFORMATION	.00	.00	150.00	150.00	.0
10-43-36 MEMBERSHIP IN UASD	.00	.00	5,200.00	5,200.00	.0
10-43-38 BUILD UP DISTRICT RESERVES	.00	.00	25,000.00	25,000.00	.0
10-43-39 EMERGENCY PREPARATION	.00	1,153.86	6,000.00	4,846.14	19.2
10-43-40 POSTAGE - MISC SUPPLIES	.00	902.45	1,500.00	597.55	60.2
10-43-61 LEGAL FEES	1,400.00	1,400.00	500.00	(900.00)	280.0
10-43-62 AUDIT FEES	.00	5,000.00	5,000.00	.00	100.0
10-43-79 INSURANCE	850.00	880.12	900.00	19.88	97.8
10-43-80 ALPINE DISPATCH	.00	46,439.00	52,715.00	6,276.00	88.1
10-43-81 HIGHLAND DISPATCH	.00	102,306.00	103,195.00	889.00	99.1
10-43-88 BOARD EXPENSES	110.27	253.81	500.00	246.19	50.8
10-43-90 MISCELLANEOUS EXPENSE	189.12	3,054.22	5,000.00	1,945.78	61.1
TOTAL ADMINISTRATION DEPARTMENT	2,549.39	179,418.92	241,660.00	62,241.08	74.2

LONE PEAK PUBLIC SAFETY DIST
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 9 MONTHS ENDING MARCH 31, 2016

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>POLICE DEPARTMENT</u>					
10-45-10 WAGES - PERMANENT EMPLOYEES	91,804.81	927,224.03	1,226,750.00	299,525.97	75.6
10-45-11 HOLIDAY PAY	.00	23,813.70	45,500.00	21,686.30	52.3
10-45-12 OVERTIME	3,926.97	61,199.85	58,000.00	(3,199.85)	105.5
10-45-13 WAGES-CROSSING GUARDS	9,300.90	65,565.37	85,000.00	19,434.63	77.1
10-45-14 WAGES-PART-TIME	1,864.50	33,571.93	37,920.00	4,348.07	88.5
10-45-16 CALL PAY - POLICE	1,196.25	12,307.83	19,850.00	7,542.17	62.0
10-45-18 SPECIALTY PAY	461.54	4,450.40	6,000.00	1,549.60	74.2
10-45-20 MEDICAL BENEFITS	17,661.52	210,664.60	338,520.00	127,855.40	62.2
10-45-21 RETIREMENT	33,973.18	347,618.44	467,568.00	119,949.56	74.4
10-45-22 FICA/MEDICARE	1,618.36	16,771.20	21,500.00	4,728.80	78.0
10-45-25 UNIFORM EXPENSE	2,081.83	20,769.22	41,770.00	21,000.78	49.7
10-45-31 DUES, SUBSCRIPTIONS, REF MATLS	726.29	1,660.98	1,750.00	89.02	94.9
10-45-33 PUBLIC EDUCATION	550.00	1,899.42	3,500.00	1,600.58	54.3
10-45-34 NOVA & SCHOOL LUNCH	49.99	776.49	2,500.00	1,723.51	31.1
10-45-38 TRAVEL EXPENSE	1,010.00	3,580.64	6,500.00	2,919.36	55.1
10-45-40 POSTAGE, PRINTING, MISC SUPPL	2,445.87	6,003.45	12,500.00	6,496.55	48.0
10-45-50 K-9 EXPENSES	126.23	1,456.15	3,000.00	1,543.85	48.5
10-45-52 UTILITIES EXPENSE	2,465.13	15,392.12	18,500.00	3,107.88	83.2
10-45-57 DRUG SCREENS	280.00	613.00	2,300.00	1,687.00	26.7
10-45-58 PROFESSIONAL SERVICES/CONTRACT	4,407.55	53,496.79	78,850.00	25,353.21	67.9
10-45-59 BUILDING MAINTENANCE	3,315.53	14,621.06	20,000.00	5,378.94	73.1
10-45-61 CHIEF'S ADMIN	930.41	4,996.68	6,000.00	1,003.32	83.3
10-45-68 TRAINING	845.00	3,512.00	13,400.00	9,888.00	26.2
10-45-69 RENT	.00	99,082.80	138,087.00	39,004.20	71.8
10-45-71 FUEL	6,104.15	38,062.92	75,000.00	36,937.08	50.8
10-45-73 VEHICLE SUPPLIES/MAINTENANCE	9,030.10	23,787.45	27,900.00	4,112.55	85.3
10-45-74 VEHICLE LEASE	.00	55,090.38	85,890.00	30,799.62	64.1
10-45-76 VEHICLE REPLACEMENT	.00	197,037.72	.00	(197,037.72)	.0
10-45-77 EQUIPMENT REPLACEMENT	.00	17,430.85	55,350.00	37,919.15	31.5
10-45-78 CAPITAL	1,553.00	1,553.00	9,250.00	7,697.00	16.8
10-45-79 INSURANCE	2,838.81	72,497.20	94,000.00	21,502.80	77.1
10-45-80 BANKCARD FEES	95.64	946.92	.00	(946.92)	.0
10-45-89 ANIMAL CONTROL	400.35	1,427.32	4,000.00	2,572.68	35.7
10-45-90 POLICE SUPPLIES	217.57	10,328.42	9,560.00	(768.42)	108.0
TOTAL POLICE DEPARTMENT	201,281.48	2,349,210.33	3,016,215.00	667,004.67	77.9

LONE PEAK PUBLIC SAFETY DIST
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 9 MONTHS ENDING MARCH 31, 2016

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>FIRE / EMS DEPARTMENT</u>					
10-47-10 WAGES - PERMANENT EMPLOYEES	79,301.19	747,095.31	976,450.00	229,354.69	76.5
10-47-11 OVERTIME WAGES/STANDBY	6,499.00	55,932.20	103,000.00	47,067.80	54.3
10-47-12 PART TIME EMPLOYEES	29,758.53	299,676.66	342,000.00	42,323.34	87.6
10-47-13 HOLIDAY PAY	.00	16,692.48	16,750.00	57.52	99.7
10-47-17 INTERNS	241.74	8,245.12	24,000.00	15,754.88	34.4
10-47-20 MEDICAL BENEFITS	20,198.82	211,216.56	299,000.00	87,783.44	70.6
10-47-21 RETIREMENT	25,231.18	245,251.34	277,000.00	31,748.66	88.5
10-47-22 FICA/MEDICARE	1,726.83	16,919.63	21,500.00	4,580.37	78.7
10-47-25 UNIFORM EXPENSE	1,376.56	20,942.02	32,500.00	11,557.98	64.4
10-47-29 STATE MEDICAID FUND	2,453.70	4,385.65	.00	(4,385.65)	.0
10-47-30 CHARGE OFFS AMBULANCE SERVICES	.00	.00	114,000.00	114,000.00	.0
10-47-31 DUES, SUBSCRIPTIONS, REF MATLS	124.00	352.00	1,500.00	1,148.00	23.5
10-47-33 PUBLIC EDUCATION	914.40	6,948.74	3,000.00	(3,948.74)	231.6
10-47-36 EMERGENCY PREPARATION	.00	1,368.66	9,000.00	7,631.34	15.2
10-47-38 TRAVEL EXPENSE	870.00	7,794.86	10,000.00	2,205.14	78.0
10-47-40 POSTAGE, PRINTING, MISC SUPPL	.00	718.22	1,500.00	781.78	47.9
10-47-48 PHYSICALS	.00	99.00	2,500.00	2,401.00	4.0
10-47-49 MEDICAL SUPPLIES	4,463.37	32,660.61	29,000.00	(3,660.61)	112.6
10-47-52 UTILITIES	5,192.13	45,956.03	55,000.00	9,043.97	83.6
10-47-59 BUILDING MAINTENANCE	357.47	6,904.96	18,000.00	11,095.04	38.4
10-47-60 RADIO SERVICE	1,293.17	11,224.29	15,000.00	3,775.71	74.8
10-47-63 BILLING AND COLLECTION	3,461.34	30,162.83	30,000.00	(162.83)	100.5
10-47-68 TRAINING	1,268.43	2,827.39	7,000.00	4,172.61	40.4
10-47-69 RENT	.00	153,396.30	184,200.00	30,803.70	83.3
10-47-71 FUEL	654.70	12,388.43	27,000.00	14,611.57	45.9
10-47-73 VEHICLE SUPPLIES/MAINTENANCE	6,812.74	29,715.15	35,000.00	5,284.85	84.9
10-47-74 VEHICLE LEASE	.00	239,976.95	200,000.00	(39,976.95)	120.0
10-47-78 EQUIPMENT	2,060.48	43,187.30	40,000.00	(3,187.30)	108.0
10-47-79 INSURANCE	(466.64)	65,230.95	78,000.00	12,769.05	83.6
10-47-90 MISCELLANEOUS EXPENSE	420.71	16,017.07	14,000.00	(2,017.07)	114.4
10-47-91 EQUIPMENT LEASE	.00	21,746.80	64,000.00	42,253.20	34.0
TOTAL FIRE / EMS DEPARTMENT	194,213.85	2,355,033.51	3,029,900.00	674,866.49	77.7
TOTAL FUND EXPENDITURES	398,044.72	4,883,662.76	6,287,775.00	1,404,112.24	77.7
NET REVENUE OVER EXPENDITURES	121,034.87	128,627.96	.00	(128,627.96)	.0

**LONE PEAK PUBLIC SAFETY DISTRICT
BOARD MEETING MINUTES**

**March 31, 2016
7:00 A.M.**

Board Members in Attendance: Daniel Zappalla (Co-Chair for Tim Irwin), Sheldon Wimmer, Mark Thompson, Rod Mann (for Tim Irwin), Gary Gygi, Ramon Beck (for Kimberly Bryant), Brian Braithwaite

Others in Attendance: Dave Bunker, Rich Nelson, Nathan Crane, Brian Gwilliam, Brad Freeman, Dustin Mitchell, Nancy Jones, Erin Wells, Steve Swenson, Will Jones, Gary LeCheminant,

1. Invocation – Daniel Zappalla
2. Executive Session – A motion by Rod Mann to move into executive session to discuss the character, professional competence, or physical or mental health of an individual, pursuant to Section 52-4-205(1) of the Utah Code Annotated. Second by Sheldon. Voting was unanimous.
3. Surplus Fire/EMS Item – Brad ask that he be allowed to surplus the very first engine that was purchased. Discussion ensued as to how much it is worth. Brad is hoping for about \$40,000. Mark made the motion to approve the surplus of the 1996 Becker Fire Engine. Sheldon seconded the motion and the voting was unanimous.
4. Administration – Laurie went over the tentative administration budget. Discussed the emergency preparedness coordinator and the buildup of reserves. She reported that she tracked her time for about two months to make sure she is billing Lone Peak enough for her time spent working on Lone Peak issues. She feels that 40% is accurate. Discussion ensued.
5. Fire/EMS Proposed Budget – Brad discussed bringing a part time employee on full time. The employee is currently working for ½ wage and benefits. He is proposing eye wear that makes it easier to see in a fire. He is proposing a lease purchase for this. The five items he surplus last meeting he is proposing a ranger that can make it up some of the roads in the canyon. Discussed that he needs to pay into a 401k for part time employees because we don't contribute to Social Security. Brad is optimistic that revenues for services will continue to go up because of the increase in population. Discussed the formula and how he came up with the assessment for each city. Brad discussed the cost of wages over the last 5 years and in general because of the overtime/part time program they have generally gone down. This year he is proposing a 3% merit increase for those employees who earn it. Rod made a comment that Highland cannot absorb any increase. Brad explained that because they have the bulk of the budget that would take away is whole increase. Gary suggested just looking at ways he could accommodate that request. Brad took a minute to go over the history of revenues and bad debt from ambulance service. Ramon Beck offered to see how the collection of bad debt is serviced. Discussion ensued.
6. Proposed Police Budget – Brian went over his proposed budget. He reminded the board that they will need a part time person to handle the grammar requests they receive weekly. Discussed the increase in benefit costs and is asking for a 3% merit increase. Something new this year he would like to implement is a Citizen Academy. He would encourage council members to set the example by participating in this. Ride around with officers to see what they do during their shift. Vehicle purchase, credit card fee because they now allow use of debit and credit cards to pay for the various services at the department. Brian reminded the board that his assessment to the cities is based solely on population. Rod again expressed his approval of

the needs of the police department but Highland has no extra money this year to pay for them. Discussion ensued.

7. Financial Statement – Laurie ask if there were any questions. Stated the there will be a budget opening in early June to clean up a few accounts.
8. Approve Minutes – Gary made the motion to approve both January 28 and February 18, 2016 minutes as written. Mark seconded the motion and voting was unanimous.

Motion to adjourn at 8:50 a.m.